

American National Bank & Trust

amnat.com

Managing Recipients





Business Banking

PAYMENTS & TRANSFERS

 Payments
 Recipients

 An advanced workflow to send or collect wire, ACH, and other one-time or recurring payments
 Create & manage recipients of commercial payments

BUSINESS MANAGEMENT





Transfers & Payments	Business Banking	Services	Settings	Messages	Log Off		
ipients							
w Recipient						Search recipients	
Name –			Email Add	ress 🛎		Number of Accounts +	Actions
y Weasley							
y Potter		@gma	ail.com			Click on New R	ecipient to
ael Scott		@gma	ail.com			create a new o	ne.
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lome	Transfers & Payments	Business Banking	Services	Settings	Messages	Log Off					
Ad	d Bob Smith										
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Acco	unts (1)								+ Add account 🛛 🔨		
Acco	ount	Payment Type		Fir	nancial Institut	tion (FI)		Routing	; Number		
Acco	ount - New							N/A	Enter the Display Name, plus		
Pa	yment Type			Beneficiary	Туре				send notifications.		
4	CH and Wire		\sim	Domestic			\sim				
Ac	count Type *			Account *							
5	elect Account Type		\sim								
Fin	ancial Institution (FI)	Refine	d Search	ACH Routin	g Number *						
C	Search by name or rou	ting #.									
Be	neficiary Fl 💿										
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Ad	dress 1 *			Address 2				City *			



łome	Transfers & Payments	Business Banking	Services	Settings	Messages	Log Off							
Ac	ld Bob Smith												
Displa	y Name *		E	mail Addres	is *								
Bob	Smith			bobsmith@	gmail.com			Sen	Send email notifications for template payments				
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	Wire Only												
Fir	iancial institution (FI)	Kenn	eu search	ACH Routin	g Number *								
	Search by name or rout	ting #.											
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lome	Transfers & Payments	Business Banking	Services	Settings	Messages	Log Off				
Ad	d Bob Smith					_				
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Bob	Smith			bobsmith@	gmail.com			Ser Ser	nd email notifications for template payments	
Acco	unts (1)								+ Add account 🗠	
Acco	punt	Payment Type		Fir	nancial Institut	tion (Fl)		Routing	; Number	7
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Fir	ancial Institution (FI)	Refine	ed Search	ACH Routin	g Number *					
c	Search by name or rou	ting #.						_		
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				United Sta	ates		\sim			
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lome	Transfers & Payments	Business Banking	Services	Settings	Messages	Log Off				
Ad	d Bob Smith									
Displa	y Name *		E	mail Addres	s *					
Bob	Smith			bobsmith@	gmail.com			Send email no	tifications for template payments	
Acco	unts (1)								+ Add account 🗠	
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Acc	ount - New							N/A	:	
Pa	yment Type			Beneficiary	Туре					
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,	AMERICAN NATIONAL BAN	IK & TRUST		United Sta	ates		\sim	111907144		
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me	Transfers & Payments	Business Banking	Services	Settings	Messages	Log Off			
Pay	vment Type			Beneficiary	Туре				
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C	hecking		\sim	12345678	90				completed for you
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Ade	dress 1 *			Address 2					City *
2	732 Midwestern Pkwy								Wichita Falls
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Na	me			Country					Wire Routing Number
				United Sta	ates		\sim		
Ade	dress 1			Address 2					City



lome	Transfers & Payments	Business Banking	Services	Settings	Messages	Log Off					
Ad	ld Bob Smith										
Displa	y Name *		E	mail Addre	ss *				:: :[
Bob	Smith			bobsmith@	gmail.com			Send ema	all notifications for tem	iplace payments	
Acco	unts (1)									+ Add account 🛛 🔨	
Acco	punt	Payment Type		Financial	Institution (FI)			Rou	uting Number		
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Recip	ient Details								Vou can ad	ld more than one	
Wire N	lame * 💿		ŀ	ACH Name *	0			ACH ID 🧿	account if	you want.	
Bob	Smith			Bob Smith							
Count	ry *			Address 1 *				Address 2			
Unit	ed States		\sim	2732 Midw	estern Parkwa	ау					
City *			2	itate *				ZIP *			
Wich	nita Falls			Texas				76308			

Templates (0)

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lome Transfers 8	& Payments	Business Banking	Services	Settings	Messages	Log Off				
Add Bob	Smith									
Display Name *			E	mail Addre	ss *				e	
Bob Smith				bobsmith@	ogmail.com			Send email notif	fications for template pay	yments
Accounts (1)									Recipient det	ails allows yo
Account		Payment Type		Financial	Institution (FI))		Routin	wire recipient	ts.
Checking - *7890)	ACH and Wire		AMERICA	N NATIONAL E	BANK & TRU	Т	11190714	14	:
Recipient Detai	ls									^
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Bob Smith				Bob Smith						
Country *			ŀ	ddress 1 *				Address 2		
United States			\sim	2732 Midw	vestern Parkw	ay				
City *			5	itate *				ZIP *		
Wichita Falls				Texas				76308		
Templates (0)										~



Home Transfers & Payn	nents Business Banking	Services Settings	Messages	Log Off			
Add Bob Sm	nith						
Display Name * Bob Smith		Email Addre	ss * Øgmail.com			Send email n	otifications for template payments
Accounts (1)	Payment Type	Financial	Institution (FI)			Roi	Templates will be blank when you first set the recipient up. Click Save Recipient when you
Checking - *7890	ACH and Wire	AMERICA	N NATIONAL BA	ANK & TRUS	ST	111	are finished.
Recipient Details							<u>∽</u>
Templates (0) No templates are associat	ted with this recipient.						^
							Cancel Save Recipient



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